



Saddlecreek Farms

T O D A Y
PROPERTY OWNERS ASSOCIATION, INC.

A Publication for the Residents and Property Owners of Saddlecreek Farms ★ NOVEMBER 2005



Annual Member Meeting Scheduled

The 2nd Annual Meeting of the Members of Saddlecreek Farms Property Owners Association has been scheduled for Friday, December 16, 2005 at 6:30 p.m. at the Crosby Community Center. Watch your mail for meeting notice and details in mid-November. If you have a new address since the purchase of your property, please be sure to update that information so you receive this notice. (Email info to cfish@catfishdesigns.com or mail to P.O. Box) At this meeting, election of new officers will take place along with voting on new deed restriction recommendations. It's important that you attend this meeting and exercise your right to vote as a member of this community.

Election of Officers

There will be four Board positions to be filled: President, Vice President, Secretary and Treasurer. Each of these positions requires a one year commitment. If you are interested in participating on the Board or Architectural Control Committee, be sure to attend the meeting. Listed below are some of the duties for each position:

President

- Attend and preside over monthly Board meetings.
- Attend and preside over Board of Director's meetings as needed.
- Coordinate with Secretary in preparing meeting agendas.
- Designated as public and Member contact person.

Vice President

- Attend monthly Board meetings. Preside over meeting if President is unavailable.
- Attend Board of Director's meetings as needed. Preside over meeting if President is unavailable.

Secretary

- Attend monthly Board meetings.
- Attend Board of Director's meetings as needed.
- Prepare Agenda & Meeting Minutes for monthly meeting.
- Notify Board members of meeting locations/date/time changes.
- Take notes at each meeting and prepare documented Meeting Minutes each month.

- Maintain monthly Status Report including collections and miscellaneous issues.
- Correspondence to property owners and public.
- Check PO Box at Huffman Post Office weekly. Distribute mail accordingly to appropriate Board member.
- See that website information is maintained. (actual updating is done by C.McGregor)

Treasurer

- Attend monthly Board meetings.
- Attend Board of Director's meetings as needed.
- Keep record/receipts of all transactions and bookkeeping.
- Write checks to pay POA monthly expenses.
- Prepare Treasurer's Report for monthly meetings.
- Prepare Annual Budget.
- Prepare invoices/billing for Member annual Maintenance Fee collection.

Architectural Control Committee

Just a reminder that **new construction and exterior changes** must be approved by the Saddlecreek Farms POA Architectural Control Committee **prior to commencing work**. Please consult your deed restrictions for additional information. You can download a copy from the POA website along with ACC Instruction Sheet and Application that must accompany your plans. For questions or to have your plans reviewed, contact an ACC member (see back page for phone numbers).

"Saddlecreek Farms... a relaxing lifestyle and great place to call Home!"

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Board appointed committees include:

Architectural Control Committee

- Attend monthly Board meetings.
- Be available to meet and review plans for new construction and improvements/additions.
- May require communications with property owners regarding compliance with deed restrictions.
- Chairperson to prepare monthly status report on deed restriction violations

Other Committees of Interest

- Communications Committee (help with Website, Newsletter)
- Events Planning

If you have interest in being involved on a committee or have ideas for the betterment of our community, let a Board Member know.

What can I get from the POA website?

- Board of Directors information
- Meeting dates and times
- Architectural Control Committee Contacts
- Download ACC forms including Committee Instruction Sheet and Application; Deed Restrictions and other POA documents
- Activities and Announcements

www.saddlecreekfarmspoa.com

POA Board of Directors
 Julie Bell, *President*
 Kelly Horton, *Vice President*
 Cassandra McGregor, *Sec./Treas./Communications Chair*

Architectural Control Committee

Wayne Niblack, *ACC*
 (281) 998-9445
 Jimmy Janak, *ACC*
 (281) 324-4614
 Gary Rozell, *ACC*
 (281) 324-4185

Saddlecreek Farms Property Owners Association
 P.O. Box 1426
 Huffman, Texas 77347
 281.324.2788
www.saddlecreekfarmspoa.com
cfish@catfishdesigns.com

To submit information* for newsletter, mail to the address above (Attn: News) or email to cfish@catfishdesigns.com.

**Any resident of Saddlecreek Farms may send in an article of interest to be printed in the newsletter. Articles may be edited or rejected by the Board of Directors or the editorial staff.*

☆ **Park Enhancements**

Ready for a Fall picnic? Within the next month, we will have new picnic tables, park benches, trash receptacles and grills installed at the park for your use and enjoyment. Plus, there will be new swings for the kids to enjoy as well! Bring a picnic lunch and delight in the beautiful lake view at your private park.

Vehicle Stickers

Within the Annual Meeting Notice, you will find your new vehicle stickers/labels to identify your vehicle as a property owner of Saddlecreek Farms when parked at the park and boat ramp. Two stickers will be sent for each lot and additional stickers may be purchased for \$25 each. Please place this static label on the inside of vehicle windshield so it is easily seen.

☆ **Useful Numbers**

Presinct 3, Harris County Constable
 713.453.6959

DPS • 713.957.6192

Poison Control • 800.764.7661

East Houston Regional Medical Center
 13111 East Freeway
 Houston TX 77015
 713.393.2000

Huffman ISD
 24403 Lake Houston Parkway
 Huffman, TX 77336-2231
 281.324.1871

Post Offices
 Crosby 281.462.2329
 Huffman 281.324.6934

Utility Service Numbers
 CenterPoint Energy 713.659.2111
 ReliantEnergy 713.207.7777
 Republic Waste Services 281.446.2030
 Verizon 800.688.2880



P.O. Box 1426 • Huffman, Texas 77336