



**Saddlecreek Farms**  
PROPERTY OWNERS ASSOCIATION, INC.  
*Architectural Review Application*

In an effort to maintain property values, deed restrictions require that "New Construction and Exterior changes" must be approved by the Saddlecreek Farms POA Architectural Control Committee prior to commencing work.

Their evaluation addresses architectural harmony, location, minimum construction standards and use restrictions. Please review and consult your deed restrictions for additional information.

**THIS COMPLETED FORM MUST ACCOMPANY YOUR PLANS FOR REVIEW BY THE BOD DIRECTOR OF NEW CONSTRUCTION AND BOD PRESIDENT...**

**THIS COMPLETED FORM MUST ACCOMPANY YOUR PLANS FOR REVIEW BY ACC**

Owner(s) Name: \_\_\_\_\_ Date: \_\_\_\_\_

Current Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email Address: \_\_\_\_\_

Saddlecreek Farms Address: \_\_\_\_\_

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Builder Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Builder Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of Plans being Submitted: Dwelling: \_\_\_\_\_ Add On: \_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_ New Home Construction Deposit

*There is a **\$2,500.00 (Two-thousand, Five Hundred Dollar)** deposit due by the Builder-Property owner. The **NCD** is required upon submitting this application and (2) two sets of plans. (Make payment payable to Saddlecreek Farms POA.) There is an amount of \$500 that is non-refundable and will be used for Architectural Inspection Fee (if building outside of Houston city limits). The remaining deposit may be used for resolving deed restriction violations or community property damages if such issues should occur, during the building process. If there are no violations, or community property damages, the remaining amount will be refunded to the Builder ~ Property owner once construction is completed and all final inspections has been completed.*

Type of Foundation: \_\_\_\_\_  
Square Footage: \_\_\_\_\_

\_\_\_ Improvements/Add-on/Other

Garage \_\_\_ Barn \_\_\_ Workshop \_\_\_ Outbuilding \_\_\_ Gates \_\_\_

Carport \_\_\_ Driveway Entrance \_\_\_ Fence \_\_\_ Pool \_\_\_ Porch \_\_\_

\_\_\_ Other \_\_\_\_\_

ACC Residential Construction Inspection Process (County Residents Only)

The inspection of your construction site must be by an ACC approved certified Residential Construction Inspector (RCI) at all key stages of construction. The Inspection Process involves a review of the following components.

- 1) Forms Verification and Site Location
- 2) Plumbing Underground - Verified Licensed Plumber
- 3) Foundation - Steel, or Post Tension
- 4) Mechanical, Plumbing, Electrical, Frame - All done at one time.
- 5) Mechanical, Plumbing, Electrical, Building, Elevation Site Drainage - Final; All done at one time.

After your plans are approved by the ACC and you have paid the applicable deposit you will be contacted by the inspector to schedule the initial inspection. Please do not start construction activities before the RCI has made the initial inspection. Failure to comply with this directive could result in forfeiture of your deposit, and other punitive measures.

**Please submit the following:**

- \_\_\_ Plat of lot showing location of all construction
- \_\_\_ Exterior Material Samples (chips and brick)
- \_\_\_ Exterior Color Samples
- \_\_\_ Roofing Material and Color Samples

**Architectural Review Application:**

- \_\_\_ Copy of Permit for County Approved Septic System
- \_\_\_ Copy of Engineered Septic Drawing (if Applicable)
- \_\_\_ Copy of City/County Building Permit

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Builder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_