



Application Instruction Sheet

In an effort to maintain property values, deed restrictions require that **new construction and exterior changes be approved by the Saddlecreek Farms POA Architectural Control Committee prior to commencing work.** Their evaluation addresses architectural harmony, location, minimum construction standards and use restrictions. Please consult your deed restrictions for additional information.

New construction architectural review process requires the following:

- 1. Completed Architectural Review Application and applicable deposit check made out to *Saddlecreek Farms POA.***

NOTE: Not submitting this completed form will delay review of your plans.

2. Copy of city/county building permit and septic permit (if applicable)
3. Two sets of plans to include:
 - a. Square footage
 - b. A site plan (to be drawn on a surveyed plat of your lot) showing the dimensions of the lot and distance from property line on all sides of all proposed improvements (usually furnished by the architect, engineer, or certified house planner).
 - c. Foundation plans
 - d. Four elevations

Improvements/Add-on construction requires the following:

(such as barns, workshops, fences, pools, outbuildings, etc.)

1. Completed Architectural Review Application
2. Two sets of plans to include a site plan (to be drawn on a surveyed plat of your lot) showing the dimensions of the lot and distance from property line on all sides of all proposed improvements.
3. If applicable: roof information, foundation information, picture or brochure of proposed improvement.

Contact ACC member for your Architectural Review. Application and ACC contact information can be found at www.saddlecreekfarmspoa.com

Notes: Property owner must be current on fees and or fines before approval process begins.
ACC will retain one copy of plans for POA records.
ACC will notify you within 30 days regarding the status of your plans.